

STAFF ANNOUNCEMENTS

Joy Elementary School



March 12 through March 16, 2012

1. The Candy Box in my office is full. Please help yourself. :)
2. ISTEP+ Make-up testing will be held on Monday, March 12th and Tuesday, March 13th in the LGI Room and the Conference Room. Let's continue to keep doors shut and the hallways quiet during these two days. Thank you in advance for your help with this.
3. Conference Room Usage—If you use the Conference Room for a meeting, please make sure to push in the chairs and leave the room neat for those who use it after you. Thank you for your help in keeping this area neat for our colleagues.
4. Make sure to check the Resource Center daily for information you or your students will need. The website address is <http://www.mcas.k12.in.us/domain/2169>.
5. Teachers—You now have access to the names of parents who have approved background checks on file. Go to the Resource Center webpage or <http://www.mcas.k12.in.us/domain/2169>. On the left side in the blue field click on "2011-2012 Volunteer List." This list will be updated as we receive new approved background checks.
6. Earth Day is Sunday, April 22, 2012. During the week of April 16th through April 20th, the 5th grade will be working on collecting trash around the east side of the school. Please do not pick up trash with your class on this side of the building. Fifth graders will need all of the trash that they can find for their project.
7. The IREAD-3 Assessment for 3rd graders starts Monday, March 19th and end Wednesday, March 21, 2012.
8. The next JSA Meeting is this Tuesday, April 10, 2012 at 6:00 pm in the library.
9. Check the School Calendar for information on upcoming activities. If you do not have access to the calendar through your Zimbra account, please let me know.
10. PM Supervision for:

March 5-March 16, 2012

Horseshoe Parking Lot/Door C – **Kanyer**
Carroll Street Lot (In front of playground/Challenge Ed.) – **Oberholtzer/Wigley**
4th Grade Doors - **Groszek**
Front/Center Area – **Ferraro**
Horseshoe Parking Lot – **Dabagia, Drake, and Schreeg**

March 19-March 30, 2012

Horseshoe Parking Lot/Door C – **Baldwin**
Carroll Street Lot (In front of playground/Challenge Ed.) – **Oberholtzer/Rozinski**
4th Grade Doors - **Crosby**
Front/Center Area – **Yelton, Beres**
Horseshoe Parking Lot – **Dabagia, Drake, and Schreeg**

11. Professional Learning Communities/Staff Meeting Agendas

A. Wednesday, March 14, 2012

1. Art teachers, music teachers, physical education teachers, nurses, elementary counselors, and GT teachers will be meeting together today.
2. Third grade teachers, Stephanie, Diane, and Lexi will meet with me to examine the IREAD-3 materials in the library.
3. Grade K, 1, 2, 4, and 5 teachers will work on curriculum and instruction needs.
4. Life skills teachers will meet at the Administration Building.

"Tell me and I forget. Teach me and I remember. Involve me and I learn." -*Benjamin Franklin*